

Region 3 Cultural Resource Compliance Instructions

DATA NEEDED FOR ENVIRONMENTAL, CULTURAL RESOURCES, AND COMPATIBILITY ANALYSIS

Provide the Regional Historic Preservation Officer with the following data for every project and activity subject to the National Environmental Policy Act (NEPA), the National Historic Preservation Act, and the National Wildlife Refuge System Improvement Act. These projects generally involve substantial ground disturbance, modification to buildings or structures, and permitted "third-party" uses involving or affecting natural resources.

1. Copy from the USGS 7.5 minute quadrangle map(s) at the 1 mile equals 2.62 or 2&5/8 inches scale with the maximum project boundaries and extent of direct and indirect impacts (area of potential effect) and project alternative locations marked. Include Township number, Range number, and County name.
2. Description of the project area(s) including terrain, vegetation, prior ground disturbance, wetlands affected, land ownership, etc. This description may be placed on the environmental action statement, in the environmental assessment, on the compatibility determination, or submitted separately in hard copy or e-mail.
3. Photographs of buildings and structures in and around the project area; may be provided as prints or via e-mail.
4. List of other parties involved or affected, such as other Federal agencies, department of natural resources, private partners, etc. This list may be placed on the environmental action statement, in the environmental assessment, on the compatibility determination, or submitted separately in hard copy or e-mail.
5. Threatened and endangered species determination: a statement of "no effect" with notification to the ecological services field office that can be placed on the environmental action statement, in the environmental assessment, on the compatibility determination, or submitted separately in hard copy or e-mail. Otherwise provide a completed Section 7 form.
6. NEPA: provide a completed categorical exclusion or an environmental assessment with a finding of no significant effect (FONSI).
7. For public road rights-of-way only: Provide a Department of Transportation Section 4(f) statement; and provide a copy of completed SHPO consultation by the applicant if it exists.
8. Do not provide other supporting documents such as construction plans, mitigation plans, etc., unless requested later on.